

**COMMISSIONERS' MINUTES  
KITTITAS COUNTY, WASHINGTON  
COMMISSIONERS CONFERENCE ROOM  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**NOVEMBER 13, 2017**

Board members present: Chairman Paul Jewell; Vice-Chairman Laura Osiadacz; and Commissioner Obie O'Brien.

Others: Mandy Buchholz; Deputy Clerk of the Board II; Julie Kjorsvik, Clerk of the Board.

**REGULAR MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Chairman Jewell opened the Office Administration meeting.

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending November 9, 2017 due to the holiday observed on November 10, 2017.

**DISCUSSION**

**FACEBOOK WEEKLY POSTS**

**COMMISSIONERS**

The Board determined they would publish on Facebook a Press Release that Chairman Jewell would be working on regarding the River Access Plan Citizens Advisory Committee.

**UPDATE**

**BOCC/ DEPARTMENT HEAD REPORTS**

**COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they

would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

**DISCUSSION**

**KXNW VIDEO - JOLLY MTN.**

**COMMISSIONERS**

Chairman Jewell presented an estimate for the Board to consider. He stated it was provided by North by North West (NXNM), to produce an educational video on the Jolly Mtn. Fire. He stated that the project would be managed by the Conservation District and they are currently seeking funding assistance.

Chairman Jewell suggested contributing \$5,000.00 and felt it was a good project.

Commissioner O'Brien stated he thought the estimate was high, and that there are local businesses that could produce a good quality product for less. He stated that he would consider \$2,500.00 of the \$10,000.00 needed.

Commissioner Osiadacz felt it is a good project but asked that Chairman Jewell find out what funding has been obtained so far and that perhaps the County could contribute the difference.

Chairman Jewell was directed to report back when he obtained the information requested.

**OTHER BUSINESS-**

**EXECUTIVE SESSION**

**COMMISSIONERS**

At 9:44 a.m. Chairman Jewell announced would recess into Executive Session for 5 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 9:49 a.m. the Board reconvened out of Executive Session. No action taken.

Meeting adjourned at 9:49 a.m.

**DEPUTY CLERK OF THE BOARD**

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Mandy Buchholz

  
Paul Jewell, Chairman